

# **NCTM Affiliate Grant—Cummins**    **Deadline: Postmarked by June 1, 2009** **2009–2010 Guidelines**

## ***Kenneth B. Cummins Grant (for Partner Affiliates)***

*The Kenneth B. Cummins Fund is the result of contributions initially donated by Dr. Cummins and the Ohio Council of Teachers of Mathematics. Dr. Cummins was an outstanding mathematics educator from Ohio and the award is to be given to an exceptional Affiliate grant proposal. The Cummins Grant amount is for up \$3000.*

### **Purpose**

The Mathematics Education Trust (MET) Board of Trustees, based on the recommendation of the Affiliate Services Committee (ASC), awards the Kenneth B. Cummins Grant to an NCTM Partner Affiliate. The purpose of the Cummins MET-funded grant is to support efforts of Partner Affiliates to serve mathematics teachers by—

- building membership and revenues;
- promoting creative projects that help make NCTM and its Affiliates be more visible to the public and educational partners; or
- supporting the strategic priorities of the National Council of Teachers of Mathematics.

### **Criteria**

Applications will be judged based on the following criteria:

- Does this project address a significant need?
- Does the project address an NCTM strategic priority?
- Is the project creative?
- Are the goals, objectives, activities, and procedures of the project clear?
- Is the project cost effective for the number of participants and its potential impact?
- Are criteria for assessing the effectiveness and impact of the project included?
- Is the grant application complete, including a DETAILED itemized budget?

### **Notes to Applicants**

- The deadline for applications will be strictly adhered to in order to support thoughtful and timely committee consideration.
- Affiliates applying for a grant MUST be “In Good Standing,” including payment of the appropriate 2009–2010 affiliation dues by June 1, 2009.
- Applicants must agree to write a brief summary of the project upon its completion.
- Applications for repeat projects by the same Affiliate will not be considered.
- Applications will not be considered for activities that have already occurred.
- Affiliates will need to repay any funds not used for the proposed grant project.
- “Grant Writing Guidelines and Tips” and a scoring rubric are available online in the Affiliate section of the NCTM Web site.
- Your ASC representative can assist with the application process by providing feedback and suggestions. Please take advantage of this service by contacting him/her well before the application deadline.



# NCTM Affiliate Grant—Cummins Deadline: Postmarked by June 1, 2009 2009–2010 Application

Please refer to the 2009–2010 Affiliate Grant—Cummins Grant Guidelines when completing this application.

**TITLE OF PROJECT:** \_\_\_\_\_

Application Date: \_\_\_\_\_

Affiliate Name: \_\_\_\_\_

Start date of project: \_\_\_\_\_ Completion date of project: \_\_\_\_\_

**GRANT CONTACT PERSON**

**AFFILIATE PRESIDENT**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Affiliate Office Held: \_\_\_\_\_

Send correspondence to  GRANT CONTACT PERSON  AFFILIATE PRESIDENT

Affiliate Services Committee Regional Representative: \_\_\_\_\_

Grants will be awarded based on the following components:

Answer the following questions on separate paper. Label each answer. (See the attached Scoring Rubric.)

**AFFILIATE STATUS** Is your Affiliate In Good Standing?

**RATIONALE** What need is to be addressed? What NCTM strategic priority does the project address?

**GOAL** How will this project meet the identified need?

**DESCRIPTION** What are the components and implementation plans for this project? Include a timeline describing when the activities of each project will occur. (Include how the Mathematics Education Trust will be acknowledged for its contribution.)

**EVALUATION** What criteria will be used to assess the effectiveness and impact of this project? For example, Affiliate could use interviews, checklists, questionnaires, etc., for evaluation purposes.

**BUDGET** Attach a budget (maximum \$3000) indicating all anticipated expenses and revenues, as well as any other source(s) of funding for this project such as cost sharing by the Affiliate, if applicable. Budget items must **not** include food or drink. Make sure this document includes an explanation of expense assumptions or estimations to support the stated budget

Send two copies of your completed proposal to Affiliate Services at NCTM Headquarters.

**GRANT CONTACT SIGNATURE**

**AFFILIATE PRESIDENT SIGNATURE**

Date: \_\_\_\_\_

Date: \_\_\_\_\_



NATIONAL COUNCIL OF  
TEACHERS OF MATHEMATICS