MET BOARD OF TRUSTEES
School In-Service Training Grant 9-12
Supported by the Clarence Olander Fund and NCTM

Applicant:_____#_____City/St_____Amt req:_____

REQUIRED INCLUSIONS

ITEM	Yes	No
Complete proposal cover page, including NCTM individual membership number with applicant's signature		
Proposal with clear objectives and timeline		
Budget (no funding for staff travel or equipment)		
Principal's letter of support		
All of the above must be present for the grant application to be further evaluated.		

	Max points	Score
A. Proposal		
1. Clearly states the need for in-service education program	5	
2. Describes plan for targeted school(s) detailing scope and coherence of activities	5	
3. Describes the qualifications of support staff or programs planned	5	
4. Describe the mathematics content that will be keyed to needs for in-service	5	
5. Specifies number of teachers affected by the program	5	
6. Addresses inner city, rural, isolated, or multiethnic students	5	
B. Outcomes		
Outlines potential benefits for teaching and anticipated impact of learning	5	
C. Budget 1. Includes an itemized and realistic budget	5	
2. Provides evidence of funds from other sources to support the total funding	5	
D. Principal's Letter		
1. Communicates ability of grantee, faculty, staff or students to achieve proposed goals	5	
2. Verifies local financial support for the total program	5	
Total Score	55	

Evaluator(s): _____
Strengths: _____
_____
_____
Weaknesses: _____
_____
Recommendations: _____
_____

Recommended Action:
Definitely fund _____ Possibly fund _____ Do not fund _____

The Mathematics Education Trust
1 Culture
4 Giving
2 Mathematics
= Supporting Math Teachers, Reaching Math Students, Building Math Futures
NCTM NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS