



SALES TAX INFO—NCTM Indianapolis, Indiana Regional Conference

- **Sales Tax Rate – 7%**

- **Business/Vendors Requirements:**

All vendors selling on site and/or taking orders must apply for a business license with the state of Indiana. To file for a license, please complete Application BT-1. This can be done online--a fee of \$25.00 or higher will apply. At the close of the conference, you will need to complete form BC100 to close/terminate your business license.

Both forms can be found at <http://www.in.gov/dor/3731.htm>

For assistance call Business/Sales Tax Info at 317-233-4015

- **Tax Exemption**

The state of Indiana will only accept in-state tax exemptions. Those in-state organizations with tax exempt status should present a completed ST 105 Form at the time of sale. You will need to retain it for your records.

Please contact the State of Indiana Department of Revenue if you require any further assistance, 317-233-4015.