NCTM Affiliate Recognition of Outstanding Publications
2020–2021 Publication Guidelines, Application, and Scoring Rubrics
Deadline: Postmarked by November 1, 2020

The Membership and Affiliate Relations Committee (MARC) wishes to recognize the outstanding work of NCTM Affiliates in producing excellent journals (a peer-reviewed periodical in which scholarship relating to mathematics education is published) and newsletters (a publication containing news or information of interest to members of its organization) to keep their membership informed. These publications should keep their membership apprised of the latest happenings in mathematics education, provide great ideas for improving the teaching and learning of mathematics, and provide networking opportunities for members.

A category to recognize special publications, printed materials, or other special work of an Affiliate is also considered for a special recognition award.

Eligible Affiliates: Any Affiliate in good standing at the time of submission and who has not won either publication award within the last five years.

**CRITERIA**
- Publication must be published at least twice a year*
- Publication may be either print and/or on-line
- Publication must have a record of at least two (2) years of consistent publication*
- Signature of both the Editor and President must be present

**SUBMISSION**
- Submit three (3) and only three (3) issues of the same publication*
  - From at least two (2) different academic years*
  - No older than three (3) years
  - Electronic or hard and electronic copy

**JUDGING WILL BE BASED ON**
- Content
- Accessibility
- Relevance

**WINNING AFFILIATE WILL RECEIVE:**
- Recognition at Delegates’ Assembly
- Publication Award Plaque
- One (1) free registration to the next NCTM Annual Meeting and Exposition for the editor

*Excluded for special publication criteria and submission, if not appropriate
NCTM Affiliate Recognition of Outstanding Publications
2020–2021 Publication Application
Deadline: Postmarked by November 1, 2020

Please review the guidelines thoroughly before submitting this application. All correspondence concerning this application will be sent to the Affiliate’s editor and president on record.

Name of Affiliate: ________________________________

Name of Publication: ________________________________

Name of Editor: ________________________________

Address: ________________________________

Telephone Number: ________________________________ E-mail: ________________________________

Publication Type:  □ Newsletter  □ Journal  □ Special Publication

Publication Published at least twice an academic year:  □ Yes  □ No

Publication Published Consistently for Two Years or More:  □ Yes  □ No

How many years has the publication existed? __________ Circulation Number: __________

Intended Audiences: ________________________________

Submitted Publications Dates: __________; __________; and __________

PURPOSE OF PUBLICATION


Mail your completed application and copies of your Affiliate’s publication to NCTM Affiliate Relations at the address below.

Editor’s Signature ________________________________

Date: __________________________________________________________________________

President’s Signature: ________________________________

Date: __________________________________________________________________________

Revised June 2020
NCTM Affiliate Services
2021 Newsletter Publication Award Scoring Rubric

Affiliate: ____________________________________________________________
Affiliate Status (Good Standing at the time of submission): ________________
Publication Editor: ___________________________________________________

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<thead>
<tr>
<th>Required Criteria:</th>
<th>Score</th>
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<tbody>
<tr>
<td>□ Yes □ No President’s signature</td>
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<tr>
<td>□ Yes □ No Editor’s signature</td>
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<tr>
<td>□ Yes □ No At least twice a year</td>
<td></td>
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<tr>
<td>□ Yes □ No Publication is in existence for at least two years</td>
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<tr>
<td>□ Yes □ No Exactly 3 issues submitted</td>
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<tr>
<td>□ Yes □ No From at least 2 different academic years</td>
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</tr>
<tr>
<td>□ Yes □ No No older than 3 years</td>
<td></td>
</tr>
<tr>
<td>□ Yes □ No Stated Purpose of Publication</td>
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All of the above must be present for the publication submission to be further evaluated

1. **Content:**
   A. Balance between mathematics content/pedagogy and news (10 points)
   B. Value to membership (e.g. notification of awards, information from NCTM, scholarship winners, financial updates, contests, puzzles, etc.) (10 points)

2. **Accessibility to intended audience:**
   A. Quality of writing (e.g. cohesiveness, grammar, spelling, . . . ) (5 points)
   B. Timeliness of information (events, content, etc.) (10 points)
   C. Readability for intended audience (5 points)

3. **Relevance:**
   A. Addresses needs of intended audience (balanced if multi-leveled membership) (10 points)
   B. Content aligns with stated purpose (10 points)

TOTAL EVALUATION SCORE: ___________________________ (60 possible points)

STRENGTHS: ______________________________________________________

WEAKNESSES: _____________________________________________________

EVALUATOR: ___________________________________________________________________

Revised June 2020
NCTM Affiliate Relations
2021 Journal Publication Award Scoring Rubric

Affiliate: ____________________________
Affiliate Status (In Good Standing at the time of submission): ____________________________
Publication Editor: ____________________________

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All of the above must be present for the publication submission to be further evaluated

1. **Content:**
   A. Balance between mathematics content and pedagogy (10 points)
   B. Evidence of a peer-review process (5 points)

2. **Accessibility to intended audience:**
   A. Quality of writing (e.g. cohesiveness, grammar, spelling, . . .) (5 points)
   B. Timeliness of information (5 points)
   C. Readability for intended audience (5 points)

3. **Relevance:**
   A. Addresses needs of intended audience (balanced if multi-leveled membership) (10 points)
   B. Content aligns with stated purpose (10 points)

TOTAL EVALUATION SCORE:_______________________ (50 possible points)

STRENGTHS: __________________________________________

________________________________________

WEAKNESSES: __________________________________________

________________________________________

EVALUATOR: ________________________________

Revised June 2020
NCTM Affiliate Services
2021 Special Publication Award Scoring Rubric

Affiliate: ________________________________
Affiliate Status (Good Standing at the time of submission): _____________________________
Publication Editor(s): ________________________________

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<tr>
<td>□ Yes □ No</td>
<td>Editor’s signature</td>
</tr>
<tr>
<td>□ Yes □ No</td>
<td>Publically available and/or available for purchase</td>
</tr>
<tr>
<td>□ Yes □ No</td>
<td>Entire publication (or multi-issue series) submitted</td>
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<tr>
<td>□ Yes □ No</td>
<td>Evidence provided of circulation</td>
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<tr>
<td>□ Yes □ No</td>
<td>No older than 3 years</td>
</tr>
<tr>
<td>□ Yes □ No</td>
<td>Stated Purpose of the Publication</td>
</tr>
<tr>
<td>□ Yes □ No</td>
<td>Publication is NOT eligible for Journal or Newsletter Award</td>
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</table>

All of the above must be present for the publication submission to be further evaluated

1. Content:
   A. Balance between mathematics content/pedagogy and/or public information or other issue related to math education (10 points)
   B. Value to membership and/or the general public and/or other mathematics education community (10 points)

2. Accessibility to intended audience:
   A. Quality of writing (e.g. cohesiveness, grammar, spelling, . . . ) (5 points)
   B. Importance of information for advancing math education) (10 points)
   C. Readability for intended audience (5 points)

3. Relevance:
   A. Addresses needs of intended audience (balanced if multi-leveled Membership and/or public as focus) (10 points)
   B. Content aligns with stated purpose (10 points)

TOTAL EVALUATION SCORE:___________________________ (60 possible points)

STRENGTHS: _______________________________________________________________________

WEAKNESSES: _______________________________________________________________________

EVALUATOR: ____________________________________________

Revised June 2020