Speaker Ready Room Acceptance Instructions

1) To accept or decline the invitation to present, lead speakers need to first click on the Speaker Ready Room button on the link provided in your Acceptance Email.

Speaker Portal

To upload handouts or view presentation information, lead speakers may log-i
speaker ready room using your NCTM username and password. If you do not
your password, click the forgot password button. Handouts will be available fo
up to a month following the conference.

[Speaker Ready Room]

Download the Speaker Ready Room Acceptance Instructions to assist you:

2) After you click on the button above, it will take you to the Sign In button as shown below. Click on this to open the log-in page to sign in your account using your NCTM Credentials.

Use the button below to sign in using your NCTM credentials or create an NCTM account.

[NCTM Sign In]

3) Once on the NCTM log-in page, you will enter your username (email) and password associated with your NCTM account. This will be the same one you used for submission. If you do not remember your password, please click the "forgot password" button.

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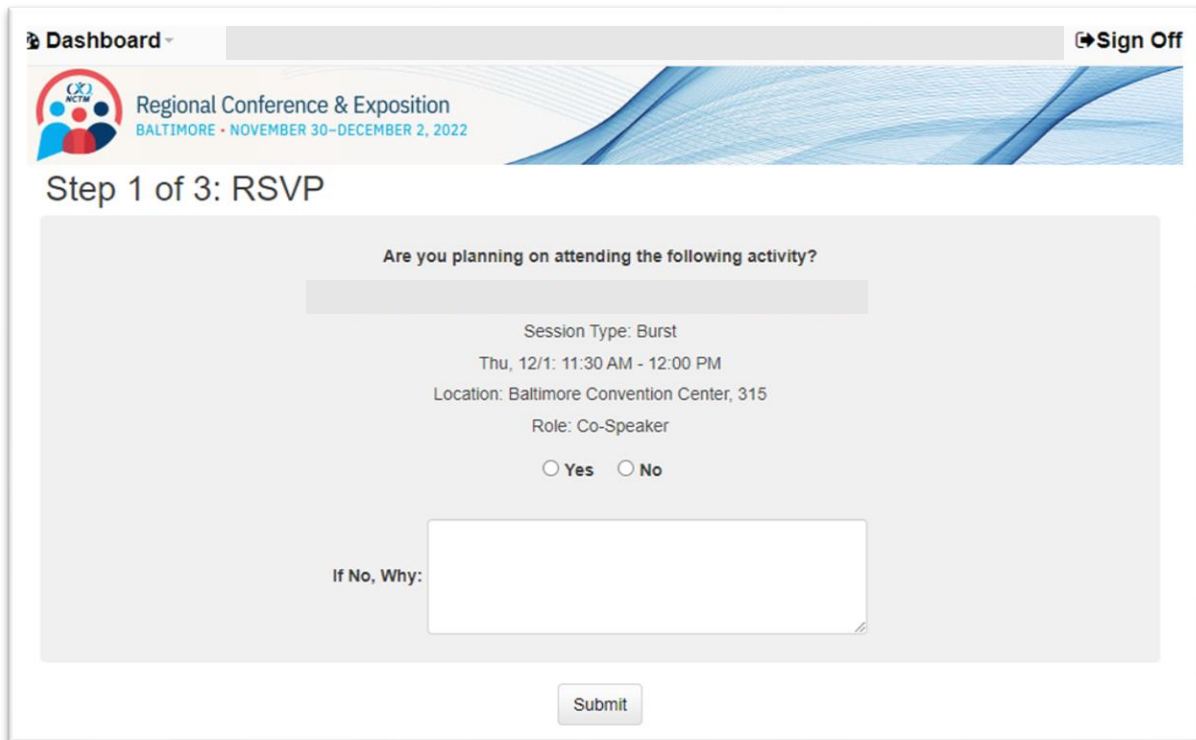
Log In To Your Account

Email *

Password *

Forgot Password?

[Log In]

New to NCTM? Create a Free Account or Join Now.

Accept or Decline the Invitation

The first screen you see will be the RSVP step. This will display your accepted presentation with the assigned date, time, and location. If you are accepting the invitation, please select yes to move to the next page. If you are declining the invitation, please select no and fill in the reason. Once you select no and hit submit, you will automatically be logged out of the Speaker Ready Room.
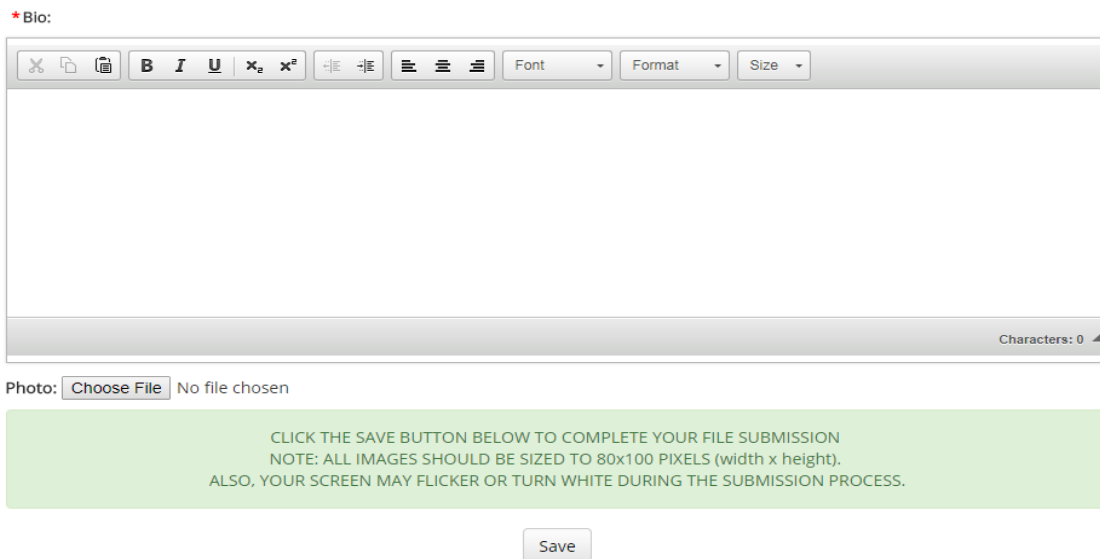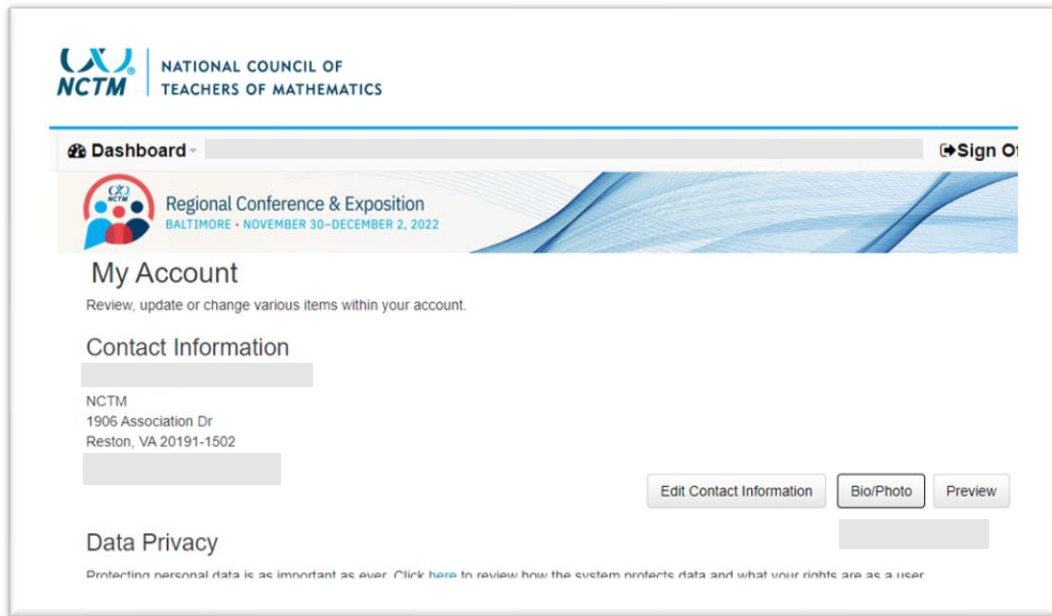

Step 2 of 3: Bio & Headshot

After accepting the offer, if you would like to add a short bio for yourself (recommended: 2-3 sentences), click on the word **Dashboard** in the upper left corner. Then click on Bio/Photo. You will also have the option to upload a headshot. A headshot is not required.

To edit your biography or add a headshot later, click my account, Dashboard, then the Bio/Photo button.

Step 3 of 3: Contact Information

We also ask to confirm your contact information that NCTM has on file for you and fill in any missing pertinent information.

Once this is complete, please move onto the registration tab to register. Lead speakers **MUST** register by the deadline. Co-speakers do not need to register by the deadline but will need to be registered prior to the conference.