

GROUP PREREGISTRATION FORM (for 5 or more attendees)

NCTM 2019 Regional Conference • October 2-4 • Nashville, TN

1 Coordinator's Information *Required Information

First Name* _____ Last Name* _____
 Institution* _____ Address* _____
 City* _____ State/Prov* _____
 ZIP/PC* _____ Country* _____ E-mail* _____
 Phone _____

How to Register/Questions?

Online: www.nctm.org/nashville2019 **Phone:** (855) 720-8053 (toll-free) OR (514) 798-1934 (int'l)
E-mail: NCTMregionals@showcare.com **Fax:** (888) 289-9844 (toll-free) OR (514) 289-9844 (int'l)
Mail: NCTM Conference Registration, P.O. Box 844277, Dallas, TX 75284-4277

NCTM offers discounts for **groups of 5** or more attendees for the full conference, registering at the same time using one form of payment, with confirmations being sent to one mailing address. Please note that the Coordinator listed below will be responsible for receiving and distributing the confirmations and badges for the group. If a purchase order is being used, a copy must be attached to your online registration or sent by mail or fax with your registration form to ensure accuracy.

2 Attendee Information (for 5 or more attendees; add sheets as needed)

Mbr # _____ **Name, Job Function*, Grade Level**** _____
 School Name _____ Address _____ (for badge)
 City _____ State _____ ZIP _____ Email _____

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 City _____ State _____ ZIP _____ Email _____

Mbr # _____ **Name, Job Function*, Grade Level**** _____
 School Name _____ Address _____ (for badge)
 City _____ State _____ ZIP _____ Email _____

***Professional Level:** Experienced Teacher, Early Career Teacher, Administrator, Coach/Coordinator, Math Specialist, University/College Professor, Student/Preservice, Consultant, Retired

****Grade Level:** PK-2, 3-5, 6-8, 9-12, Higher Ed, Other _____

3 Group Registrations

Early-Bird Registration on or before August 28
 \$315 x _____

Regular Registration on or before October 1
 \$349 x _____

On-Site Registration October 2
 \$383 x _____

PRECONFERENCE WORKSHOP

Empowering Teachers to Prepare Each and Every Student for Success on the SAT

Date October 2 **Time** 9:00 a.m.–4:30 p.m.

With Conference (list attendee names)
 \$145 _____

All payments must be submitted in U.S. dollars drawn on U.S. bank accounts, money orders, or credit cards. If paying by credit card, billing will be subject to the appropriate exchange rate. Approved purchase orders are accepted—please submit a scanned/electronic copy with your online or e-mailed registration, or mail/fax a copy with your registration form.

Cancellation requests must be received in writing on or before September 4. NCTM will issue a full refund minus a \$50 cancellation fee for members, nonmembers, and each person affiliated with a group. In addition, a \$50 cancellation fee will be charged for preconference workshop registrations. Substitutions will be accepted via email, letter, and onsite registration. Refer to nctm.org/nashville2019 for the full cancellation policy.

Attendees with special needs, as defined by ADA, should send your requests by fax to (703) 295-0950 or e-mail conferencesdept@nctm.org. To ensure your request is fulfilled, please send the request before September 4.

Check here to be removed from rental lists. If you do not check this box, contact information, including email addresses, may be included in a rental list.

4 Method of Payment

Check (made payable to NCTM) Money Order P.O. # _____
(for conference registration)

Visa MasterCard American Express

Card Number _____

Exp. Date _____

Billing Address _____

Print Name _____

Signature _____

Date _____