PURPOSE: The purpose of this grant is to provide financial support for improving teachers' understanding of mathematics by completing course work in mathematics.

SUPPORTED BY: Dale Seymour Fund and NCTM

GRADERS: Pre-K-5

GRANT AMOUNT: Maximum of $3,200 each will be awarded.

DEADLINE: November 1

ELIGIBLE APPLICANTS:
- Currently teaching at grades Pre-K-5 level.
- Must have taught school mathematics at least three years.
- Intend to remain in teaching.
- No person(s) may receive more than one award administered by the Mathematics Education Trust in the same academic year.
- Past recipients of this grant are not eligible to reapply.

INDIVIDUAL AWARD OR ORGANIZATIONAL AWARD: Individual

MEMBERSHIP REQUIREMENT:
- The applicant must be a current (on or before the application deadline) Essential or Premium member of NCTM.

GENERAL PROPOSAL INFORMATION:
- Primary emphasis is placed on appropriate mathematics content courses.
- Mathematics education courses may also qualify if a suitable rationale is provided by the applicant.
- Proposals must address the following: rationale for the coursework, anticipated instructional improvements, and expected impact on student learning outcomes.
PROPOSAL COMPONENTS:

I. Proposal (Three pages maximum)
   A. Plan
      ▪ Describe your need for further course work in mathematics.
      ▪ Provide a rational and timeline for courses to be taken.
      ▪ Describe the course you plan to take to address that need. Include full course title and catalog description and number of credits for each course.
   
   B. Outcome
      ▪ Describe how completing the proposed courses will improve and strengthen students' learning.
      ▪ Describe anticipated impact on teaching and professional development.

II. Budget (Two pages maximum; table format)
   • No indirect costs.
   • Include an itemized budget, presented in line-item table format.
   • If the total budget for a proposed project is greater than the grant maximum, indicate clearly what the grant funds will cover and what additional funding sources might be available to complete the total budget.
   • Be specific and indicate how you would allocate $3,200 from this award for tuition, books, supplies, transportation, and other expenses related to achieving the goals of the proposal.

III. Background and Experience
   • One-page maximum, outline format preferred.
   • Formal education: institution, type of degree, major, minor, and date each degree was granted.
   • Teaching experience related to this proposal. Indicate the school(s), teaching assignments, and other pertinent information, including continuing education and professional activities.

IV. Letter of Support from Principal
   • One-page maximum.
   • Must be on official school stationery and signed by the principal.
   • Confirm the teaching status of the applicant.
   • Indicate strong support for the proposal and the applicant's ability to accomplish it.

FINAL REPORT REQUIREMENTS:
   • Awardees will be required to submit a brief report (two to three double-spaced pages) outlining the insights and knowledge gained through the course work experience(s) and an itemized report of expenses.