

MET BOARD OF TRUSTEES
School In-Service Training Grant (9–12)
 Supported by the Clarence Olander Fund and NCTM

Applicant: _____ # _____ City/St _____ Amt req: _____

REQUIRED INCLUSIONS

ITEM	Yes	No
Complete proposal cover page, including Essential or Premium member number with applicant's signature		
Proposal with clear objectives and timeline		
Budget (no funding for staff travel or equipment)		
Principal's letter of support		
All of the above must be present for the grant application to be further evaluated.		

	Max points	Score
A. Proposal		
1. Clearly states the need for in-service education program	5	
2. Describes plan for targeted school(s) detailing scope and coherence of activities	5	
3. Describes the qualifications of support staff or programs planned	5	
4. Describe the mathematics content that will be keyed to needs for in-service	5	
5. Specifies number of teachers affected by the program	5	
6. Addresses inner city, rural, isolated, or multiethnic students	5	
B. Outcomes		
Outlines potential benefits for teaching and anticipated impact of learning	5	
C. Budget	5	
1. Includes an itemized and realistic budget		
D. Principal's Letter		
1. Communicates ability of grantee, faculty, staff or students to achieve proposed goals	5	
2. Verifies local financial support for the total program	5	
Total Score	50	

Evaluator(s): _____
 Strengths: _____

 Weaknesses: _____

 Recommendations: _____

Recommended Action:
 Definitely fund _____ Possibly fund _____ Do not fund _____

The Mathematics Education Trust

1 Culture	=	}	Supporting Math Teachers
4 Giving			Reaching Math Students
2 Mathematics			Building Math Futures

NATIONAL COUNCIL OF
TEACHERS OF MATHEMATICS