

**MET BOARD OF TRUSTEES**  
**School In-Service Training Grants (PK–5)**  
 Supported by the Clarence Olander Fund and NCTM

	Max points	Score
<b>A. Proposal</b>		
1. Clearly states the need for the in-service education program	5	
2. Describes plan for targeted school(s) detailing scope and coherence of activities	5	
3. Describes the mathematics content.	5	
4. Specifies the number of teachers affected by the program	5	
5. Describes the staffing for the professional development plan and their qualifications.	5	
6. Addresses inner city, rural, isolated, or multi-ethnic students	5	
7. Outlines potential benefits for teaching and anticipated impact for learning and plans to assess the project's impact	5	
<b>B. Budget</b>	5	
Includes an itemized and realistic budget in line-item table format (no funding for staff travel or equipment)		
<b>C. Letter of Support</b>		
Principal's letter indicates strong support for the proposal and the school's ability to accomplish it	5	
<b>Total Score</b>	45	