

MET BOARD OF TRUSTEES
Teacher-Leader Professional Learning Grant (Pre-K–12)

Supported by the NCSM and NCTM

Applicant/School: _____ City/State _____ Amt req: _____

REQUIRED INCLUSIONS

ITEM	Yes	No
I. Completed Proposal Cover Form including NCTM’s and NCSM’s membership information with applicants’ signatures		
II. Proposal focused on Equity and Access, Leadership Learning, or Communication Exchange (3 pages maximum)		
III. Budget presented in line-item table format that includes grant funds (one page maximum)		
IV. Background and Experience of applicants (one-page resume for each applicant)		
V. Signed Letter of Support from Principal written on official school stationary		
All of the above must be present for the grant application to be further evaluated.		

	Max points	Score
Proposal		
A. Plan		
1. The proposed professional learning plan is clearly focused on Equity and Access, Leadership Learning, or Communication Exchange	5	
2. Clearly states the need for the proposed professional learning plan.	5	
3. The scope and coherence of activities are described in detail and include:		
(i) The mathematics content that will be keyed to needs for in-service	5	
(ii) The number of teachers and students affected by the plan	5	
(iii) The urban, suburban, or rural contexts, and multiethnic student body if appropriate, with the plan’s impact on performance	5	
4. Describes how the professional learning plan meets the identified needs.	5	
B. Outcomes		
1. Describes the anticipated impact on project teachers and assessment plan to measure impact on project teachers.	5	
2. Describes how the project’s impact on students’ learning of mathematics content will be assessed.	5	
Budget		
1. Includes an itemized budget, presented in line-item table format with justification for each item.	5	
Background and Experience		
1. Applicants’ resumes are in outline form and include teaching assignments, pertinent information regarding current professional activities, and teaching experience related to the grant proposal.	5	
Letter of Support from Principal		
1. Confirms the teaching status of the applicants.	5	
2. Indicates strong support for the proposal and the school’s ability to accomplish it.	5	
Total Score	60	

Evaluator(s): _____

Strengths: _____

Weaknesses: _____

Recommendations: _____

Recommended Action:

Definitely fund _____ Possibly fund _____ Do not fund _____

The Mathematics Education Trust

1 Culture	=	Supporting Math Teachers Reaching Math Students Building Math Futures
4 Giving		
2 Mathematics		

