

**MET BOARD OF TRUSTEES**  
**Teacher Professional Development Grant (Pre-K–5)**  
 Supported by the John Van de Walle Fund and NCTM

**Applicants are encouraged to use *subheads* in writing the proposal that correspond to the Proposal Description.**

	Max points	Score
<b>A. Proposal Description</b>		
1. <i>Goals and objectives</i> of project are clearly stated	5	
2. Detailed <i>plan for professional development</i> (including timeline)	5	
3. Describes how project will <i>enhance</i> the applicant(s)' <i>mathematical knowledge</i>	5	
4. Identifies <i>impact on student learning</i>	5	
5. Describes <i>assessment of professional growth</i>	5	
<b>B. Budget</b>		
Includes an itemized and realistic budget in line-item table format	3	
<b>C. Background and Experience</b>		
Education, teaching experience, and professional activities show potential for success of proposal	5	
<b>D. Letter of Support</b>		
Principal's letter confirms teaching status and demonstrates strong support for the proposal and the applicant's ability to accomplish it	5	
<b>Total Score</b>	38	