

NCTM AFFILIATE ANNUAL REPORT

*To be completed cooperatively by the Affiliate's President and NCTM Representative annually.
The annual report can be submitted electronically.*

Report Submitted By: _____ Date Submitted: _____

E-mail: _____

Affiliate Name: _____

Affiliate President: _____ Term Expires: _____

Affiliate NCTM Representative: _____ Term Expires: _____

Number of Affiliate Members: _____ Individual Membership Dues: \$ _____

Number of Affiliate Members who are also NCTM Members: _____

Has your Affiliate revised its constitution since your last annual report? Yes No

Does your Affiliate have a mission statement? Yes No

If yes, does your board review it periodically? Yes No

Does your Affiliate have its own 501(c) (3) tax-exempt status? Yes No

Does your Affiliate have a Web site? Yes No

If yes, and the NCTM Web site is not currently linked to your Affiliate's Web site,
please see the Web Site Link Request Form at <http://www.nctm.org/about/forms.aspx?ekfrm=9214>.

The following questions are meant to give you and your board a more formal opportunity to reflect on the work of your Affiliate during the past year. The information you provide will also help guide the Affiliate Services Committee (ASC) and NCTM Affiliate Services staff in identifying their priorities.

- 1) What were your Affiliate's most outstanding accomplishments this year?
- 2) What are your Affiliate's greatest strengths in pursuing its mission and goals?
- 3) What are your Affiliate's greatest challenges in pursuing its mission and goals?
- 4) Please list any political advocacy activities in which your Affiliate was involved during the past year.
- 5) (For Student Affiliates only) Please describe and report on your community service projects for the past year and any plans you have for the coming year. Include how the projects promote the goals of your organization and further the mission of NCTM.
- 6) Recommended Attachments:
 - a. A listing of your Affiliate's meetings and activities for the past year;
 - b. A listing of your Affiliate's current officers (The filing of current officer information with NCTM is one of the criteria for the In Good Standing status. Also, you have been or will be contacted for new officer information at the beginning of the month in which your Affiliate officers' terms expire);
 - c. A listing of any events (including board meetings) that are scheduled for the coming year. Include dates, location and a brief description of the activities. Note: Any upcoming conferences should also be submitted using the online Affiliate Conference Announcement Submission Form at <http://www.nctm.org/about/affiliates/forms.aspx?ekfrm=22948>. All submitted Affiliate conference information is posted with other conferences on the NCTM Web site.
 - d. The Affiliate's constitution—if it has been revised. If possible please highlight the revisions.

*We recognize that being an Affiliate leader is a significant commitment of time and energy.
Thank you for all that you do! Together we can make a difference!*